



September 2016

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Headteacher

Robert Elsey

Dear Parents/Carers

## DUKE OF EDINBURGH'S SILVER AWARD

Thank you for registering your interest in the Silver Canoeing D of E award at Edgbarrow. I am delighted to tell you that your son/daughter has secured a place as we have been able to accommodate all applications. Due to a record number of applicants the cost of the expedition package has also fallen. Please see below for details.

**Section evidence gathering.** I have had numerous queries about this already, so I thought I would clarify in this letter. You may backdate the start of any section to the 1<sup>st</sup> of September so you can be gathering evidence for activities that are ongoing or already underway even before you have received your welcome pack. If you have done the Bronze award, you need to have finished a particular section before starting it at the higher level.

**School sessions** Participants will need to attend several compulsory after-school sessions (usually Monday 3:30 to 5pm) throughout the year as well as some lunchtime drop in sessions. Participants will be given plenty of notice about when these sessions will be held. The school D of E page will also have a calendar with all important dates.

### Package Summary

Silver Canoeing Expedition

Activity Provider : Inspired Expeditions

Event	Depart/Start	Return/End
Training Weekend. Marlow	9am 25 <sup>th</sup> March	5pm on 26 <sup>th</sup> March
Practice Expedition Abingdon to Henley	9am Friday 9 <sup>th</sup> June	5pm Sunday 11 <sup>th</sup> June
Assessed Expedition Norfolk Broads, Great Yarmouth.	12:30pm Thursday 6 <sup>th</sup> July	9pm Sunday 9 <sup>th</sup> July

UPDATE : Travel to and from training and expedition locations is now INCLUDED in the price

**Deposit (Due 10<sup>th</sup> October): £210**

**Full balance (Due 10<sup>th</sup> March): £540**

### **Payment Process and Paperwork to return**

The charges stated above will cover the costs of, among other things, DofE Award Membership, Training, Instructors, Assessors, Group Equipment, Camp site fees and transport. We require the deposit and paperwork by Monday 10<sup>th</sup> October. This will confirm your commitment and place on the D of E scheme. For those that chose the optional personal kit, we require an additional £10 payment

We would ask you to use the online payment system to pay this if possible. If you have already created an online account, please use this as normal. If you have not already created an account, you should have received a letter with your pupil link code and guidance on creating the account. If you need a copy of this, please email [finance@edgbarrowschool.co.uk](mailto:finance@edgbarrowschool.co.uk) for a copy. If you do not use online banking, or prefer to pay by cheque, please would you make the cheque payable to Edgbarrow School and write your child's name and 'Silver Canoeing D of E' on the back.

Please fill out the following forms and return to school with payment by **Monday 10th October**.

- a) Confirmation of payment (form at end of this letter)
- b) Medical and Consent Form
- c) D of E Enrolment form
- d) Inspired Expeditions online consent form – please follow [this link](#) – use the password : edgbarrow

### **What happens next?**

We will be holding a parents and participants' information evening on Monday 10th October from 6:30pm – 7:15pm in the Sixth Form building.

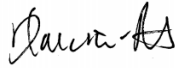
Firstly, there will be an informative presentation by the expedition company about the challenges and training that lie ahead. This will be followed by a presentation by a member of Edgbarrow staff on the physical, skill and volunteering sections – what activities you could do and how best to gather evidence. Staff will then be available to answer any questions. Expedition Information packs that will help you support your son/daughter to prepare for the expeditions will be sent out by email in November.

After the information evening, participants will be enrolled onto the electronic DofE system known as eDofE and will receive an email to inform them of how they can login, unless they have previously undertaken the Bronze Award in which case they will use their existing login. We would encourage participants to complete the previous level first if it is unfinished. Welcome packs will be distributed in mid-November when eDofE introduction and setup sessions will be arranged at school. However, you don't have to wait until then to log in, setup and explore.

For future reference, all correspondence and application forms are also available on the school D of E webpage which is accessible from the Students tab of the main page. The DofE.org website is also a useful resource for resolving commonly asked questions.

I look forward to seeing many of you and many of our new participants at the information evening.

Kind Regards



Duncan Laurie-Pile

Email: [DLP@edgbarrowschool.co.uk](mailto:DLP@edgbarrowschool.co.uk)

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**Reply Slip: DUKE OF EDINBURGH'S AWARD**  
**Please return to Mr Laurie-Pile by Monday 10<sup>th</sup> October**

I confirm that my son/daughter \_\_\_\_\_ (participant's name) would like to undertake:

Silver Canoeing Duke of Edinburgh Award and acknowledge the financial commitment of £540 with initial deposit of £210 that has been paid through the school online payment system or by cash or cheque made out to 'Silver Canoeing D of E'

Payment made online\*

\*Please **do not** return this reply slip until payment has been made online

Cash

Cheque

Use credit previously refunded online

I confirm that I have paid an additional £10 for personal kit hire (if requested)

I confirm that my son/daughter is able to attend all expedition and training weekend dates.

I enclose the completed and signed D of E enrolment form (also signed by participant)

I enclose the completed Edgbarrow Medical and Parental Consent Form

I have completed the online Consent form for Inspired Expeditions  
([link here](#) – password : edgbarrow)

Signed : \_\_\_\_\_ (Parent/Carer)

Name : \_\_\_\_\_ (Please print) Date: \_\_\_\_\_