

Part 1

Name of policy	P14 Supporting pupils with medical conditions
Status of policy	This is a statutory policy
Consultation	This policy has been developed following consultation with parents, School Nurses, Staff, Senior Leadership Team and Pastoral Governors.
Relationship with other policies	This policy should be read in conjunction with: B1 Health and Safety policy C2 Educational Visits policy P4 Safeguarding & Child Protection Policy P8 Drugs policy P10 Complaints policy Health and Safety (First Aid) Regulations 1981
Date policy was agreed	20 th May 2015
Date for full implementation	Immediate
Date for review	Every three years – May 2018

Part 2

Policy

1. The Governing Body is committed to ensuring the welfare of all members of the school community.
2. The Governing Body will follow 'Managing medicines in Schools & Early Years Settings' Department of Health guidance 2005 to ensure students have medication as prescribed in order to maintain normal attendance and performance at school. However, the Governing Body notes that there is no legal duty to require schools to administer medicines and therefore individual cases will be at the Headteacher's discretion.
3. The Headteacher will ensure that all staff understand the importance of recognising the health needs of students.
4. The Headteacher will ensure that managing medicine procedures are written in consultation with health care professionals.
5. The Headteacher will ensure that all staff who administer medicines have appropriate training.
6. The Headteacher will ensure that procedures for administering medication and treatment will be with parental agreement. As such, members of staff will only manage and administer medicines in line with the expressed written approval of parents/carers and in accordance with the dosage and frequency instructions from a legitimate prescriber.
7. Parents and carers hold the prime responsibility for their child's health; the Headteacher is not in a position to take responsibility for any decisions regarding a student's health, other than to follow the instructions of the emergency services in terms of determining if a student requires referral to hospital following an accident.
8. Students will only bring medicines onto the school site when essential; that is where it would be detrimental to a student's health if the medicine were not administered during the school day. No student may self administer medicines while on the school site.
9. The School Nurse will only accept medicines that have been prescribed by a doctor, dentist, nurse prescriber or pharmacist. Medicines will always be provided in the original container where practicable as dispensed by a pharmacist and include the prescriber's instructions for administration. The School Nurse will never accept medicines that have been taken out of the container as originally dispensed nor make changes to dosage on parental instructions.

10. Any member of staff with the permission of the Headteacher may administer a controlled drug for whom it has been prescribed. Staff administering medicine should do so in accordance with the prescriber's instructions and appropriate to their level of training and expertise.
11. All matters regarding health and welfare of students will follow confidentiality protocols.
12. From September 2014 there will be a legal duty for schools to support pupils with complex medical conditions.
13. Edgbarrow School is an inclusive community that aims to support pupils with complex medical conditions at enrolment or when a diagnosis is first communicated to the school.
14. Pupils with complex medical conditions are encouraged to take control of their condition with support.
15. This school understands that certain medical conditions are serious and can be potentially life-threatening, particularly if ill managed or misunderstood.
16. Edgbarrow school will keep health care plans for pupils with complex medical conditions.
17. All staff will receive training/information about the most common medical conditions (Asthma, Anaphylaxis, Diabetes and Epilepsy).

Monitoring and Evaluation

18. The Governing Body will receive an annual report on the number of students who receive medicines by year group, the programme of staff training and the nature of any complaints received.