



EDGBARROW SCHOOL PTA Minutes of PTA Meeting Held on 25 April 2017

1.	Attendance	ACTION																
	<p>Attendees:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Richard Love</td> <td>Vice Chair</td> </tr> <tr> <td>Julia Smith</td> <td>Treasurer</td> </tr> <tr> <td>Steve Smith</td> <td></td> </tr> <tr> <td>Louise Fletcher (from 7.45)</td> <td>School</td> </tr> <tr> <td>David Bibby</td> <td>School</td> </tr> <tr> <td>Sandy Kent (until 7.40)</td> <td></td> </tr> <tr> <td>Guy Dwelly</td> <td></td> </tr> <tr> <td>Sarah Rook</td> <td>Secretary</td> </tr> </table> <p>Apologies:</p> <p>Andrew Johnson Malcolm May Yvonne Bird</p>	Richard Love	Vice Chair	Julia Smith	Treasurer	Steve Smith		Louise Fletcher (from 7.45)	School	David Bibby	School	Sandy Kent (until 7.40)		Guy Dwelly		Sarah Rook	Secretary	
Richard Love	Vice Chair																	
Julia Smith	Treasurer																	
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Louise Fletcher (from 7.45)	School																	
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2.	Minutes from last meeting and matters arising																	
	<p>The minutes from the previous meeting were reviewed; Stuart was asked to supply a list of funding requests from departments. Julia has received one from Science (see Section 9 – funding requests). Sarah was asked to get in contact with Sandhurst School PTA. She has done this, and they have started an informal dialogue of shared ideas.</p> <p>Yvonne requested a mufti-day in support of Freddie Hunt a local boy who needed expensive brain surgery. Julia has also requested one for this term (see AOB).</p> <p>Sarah has looked into CashforCoins, and this is a simple system, where coins are collected and counted by the company and we are paid their value into our bank account. It was agreed that this would be a good idea and maybe to start it in September when students return from foreign holidays. Sarah will look into getting a container to put in reception and organise flyers.</p>	<p style="text-align: center;">LF</p> <p style="text-align: center;">SR</p>																
3.	Feedback from Quiz Night																	
	<p>The quiz was very successful and raised £1600; the raffle and heads/tails game contributed £500 of this. We would like to give Malcolm and his family a very big thank you for all their work in organising and running this event. They have kindly agreed to run it again next year. David suggested holding it in the 6th form area rather than the hall next year. Richard said that the projection system worked well, and wondered whether a spreadsheet system might make the marking faster & less onerous (and fuel friendly competition!)</p>																	
4.	Events																	
	<p>a. Bags2school This was collected on Monday and raised an amazing £793. Edgbarrow were number 1 in the region for collection, a fantastic result. Massive thanks to Sandy for all her work with this.</p>																	



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	<p>b. Decorating Day The next decorating day is currently scheduled for 10 June. Catering this time will be limited to bacon butties and maybe pastries and tea/coffee.</p> <p>c. Other dates 5th July is the Summer Concert. We might organise a licence for this (£21) as wine or Pimms would be a nice refreshment. Richard has been testing the new candy floss machine, so this might be an option too.</p> <p>13th July is the Year 6 evening. Students come and meet their tutors and parents have a talk from Mr Elsey etc. PTA can give a presentation at this event and could also have a pin board/stand and refreshments to give parents more information. Richard will print out some images and slides of joint School/PTA projects from the new 'Corporate Funding Request' PowerPoint – if the school can provide a pin board.</p>	
<p>5.</p>	<p>Sponsored Walk</p>	
	<p>David Bibby will be running this for the school this year. The date is set as 22nd September with 29th September as a reserve date. David is organising assemblies, consent forms etc. The 6th Form marshal and organise a tuck shop at the half way point in support of their Prom.</p> <p>David suggested that PTA organise refreshments for the end of the walk, possibly cans of drinks and chocolate/sweets, as the students would appreciate this and it is a good opportunity to raise more money. Ice creams were considered but storage etc is problematic.</p> <p>Richard supported idea, but noted it will be a day time event – so we will need to confirm we have PTA members able to take time out in working hours to staff this.</p> <p>It was suggested that the Sponsored Walk forms be given out to the Year 6 students in July so that they have more time to get sponsorship.</p>	
<p>6.</p>	<p>Community Fund Raising</p>	
	<p>Julia has found three leads for community funds that we might be able to apply for; Co-op, Tesco and Aviva. Other local schools have received generous donations from these funds. Mr Elsey is happy for us to apply for these funds.</p> <p>Richard has agreed to prepare a draft presentation to give to Louise/David. We would probably need a specific project to focus our application on, possibly something for the new Sports Complex?</p> <p>Richard is also interested in general corporate sponsorship and suggested that we could compile a document to send out the various companies. He suggested business studies students might like to get involved as part of their coursework? School to check and feedback if this is seen as relevant.</p>	<p>RL</p>



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7.	New Parents' Evening	
	A social evening for new parents might be arranged for September/October as a way of introducing parents to one another and to the PTA. This could be some kind of cheese and wine evening but would probably need to include one or more activities to break the ice. These could include games for the students, music (Edgbarrow students or band?), Q and A sessions. The evening would be free to parents, with free drinks, but possibly a raffle or activities to help cover costs. We would need to agree this before the 13 July so that we can tell the new parents.	ALL PTA Core.
8.	PTA account and Comms	
	The PTA email account is now working properly – thanks to Richard for sorting this out. The PTA was included in the Newsletter and Andrew provided an update. We still need to do more work on the PTA part of the school website, through Lucy Stockwell.	
9.	Funding Requests	
	Science have requested around £1100 to fund microscope repairs (£750) and two new trolleys (£214 each). This was the only request we have received so far and it was agreed. The £10,000 contribution previously agreed for the sport complex is being spent and invoices are awaited.	
10.	Any other business	
	Julia requested that the agenda include a Chair report, Treasurer report and School report for each meeting. Julia informed us that she intends to resign as Treasurer at the September AGM. She will still remain a part of PTA and we thank her for her service! Julia requested a mufti day for this term and 26 May is the suggested date. Louise will confirm this and will contact School Council and agree which good causes would benefit from a proportion of the money raised.	SR LF
11.	Summary of upcoming dates with PTA involvement:	
	<ul style="list-style-type: none"> • TBC: 26th May PTA / School Council Charity Mufti Day. • June 10th Painting and Decorating day. • June 27th PTA meeting • July 5th Summer Concert. • 13th July Year 6 evening. Meet the Tutors • 22nd September Sponsored Walk • TBC: 28th September PTA AGM 	
	Close of meeting	