KAPLAN

Accountancy (AAT) Scholarship

APPLICATIONFORM

Please complete all parts of this form in BLOCK CAPITALS

1 YOUR DETAILS

Name _____

Address _____

_____ City _____

Postcode _____ Date of Birth _____

Home no _____ Mobile no _____

Email _____

School

Name of School _____ Year _____

Address _____

City _____ Postcode _____

Name of Teacher _____

Email of Teacher _____

Phone number of Teacher _____

3 QUALIFICATIONS

(please include actual or predicted grades for exams sat recently)

Subject	Date	Level	Predicted Grade	Actual Grade

2 ABOUT YOU

Extra curricular activities, hobbies and interests

_____

_____

_____

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_____

_____

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_____

Career aspirations

_____

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Relevant work experience

Company _____

From _____ to _____

Tasks completed _____

_____

_____

_____

_____

_____

_____

_____

_____

If you have already applied for a position please state the name of the employer and job role

_____

_____

4 WHY DO YOU THINK YOU SHOULD WIN A PLACE ON THE SCHOLARSHIP? (max 250 words)

Please attach a separate sheet if you require more space

5 PLEASE PROVIDE A TESTIMONY FROM A PROPOSING TEACHER ON HEADED PAPER AND ATTACH TO THIS FORM

6 MARKETING AGREEMENT

Student Name _____

School _____

Proposing teacher _____

I _____ the above named student, hereby accept that by entering the scholarship programme, should I be shortlisted to the final candidates, I will take part In any marketing activities, receive marketing information by email relating to the scholarship or associated elements that Kaplan wish to organise.

Signed _____

I _____ representing the above named school, hereby accept that by proposing students for the scholarship, that should any of our students be shortlisted, we will take part in any marketing activities that Kaplan wish to organise.

Signed _____

If you are under 18 years old please ensure this application form is countersigned by a parent or legal guardian.

I _____ give permission for my son/daughter to submit an application form for the Kaplan Scholarship Programme.

Signed _____

By signing this application form I agree to the Terms and Conditions shown opposite.

Email your completed form to

lauren.kernutt@kaplan.co.uk

Kaplan Financial, The Blade, Reading, RG1 3BA

TERMS AND CONDITIONS

Scholarships

- Kaplan Financial intends to award a scholarship to an individual who intends to commence studies with Kaplan Financial for an Accountancy Apprenticeship.
- Applicants must have, or be predicted by their school to obtain, at least 4 GCSEs at Grade A*-C, including Maths and English.
- Scholarships will only be awarded to applicants who have achieved those grades.
- The scholarships will be awarded in the sole discretion of the Chief Executive Officer of Kaplan Financial, whose decision will be final and binding. No correspondence will be entered into and only successful applicants will be notified in writing by Kaplan Financial.
- Applicants must complete an application form, including their CV and a testimonial from their tutor.
- Application forms will not be returned to applicants.
- Applicants must if under the age of 18 have parental or guardian permission to apply and, where appropriate, their application forms should be countersigned by those persons.
- Application forms must be received by the dates(s) notified in writing from time to time by Kaplan Financial on posters and www.kaplanfinancial.co.uk. Late or incomplete applications will not be accepted.
- Kaplan Financial reserves the right to withdraw the scholarship programme for subsequent years, but this will not affect scholarship awarded before that time.
- Kaplan Financial will enter the short listed applicants into our CV service to try and help them find employment. Each candidate should continue with their personal efforts in this regard.
- Unsuccessful applicants will gain a place on the next Kaplan Summer School in their area should they wish to attend and should the school be running. Kaplan Financial will not be responsible for expenses of attendance.
- Scholarships are not transferable and there is no cash equivalent entitlement.

Schools

- Each school must agree to write a testimonial by the time notified by Kaplan Financial for any of their pupils who apply for a scholarship.
- Each school must agree to take part in any marketing activities Kaplan Financial arrange regarding the scholarship.
- Each school must agree to Kaplan Financial attending their school at a mutually agreeable time to talk about Accountancy Apprenticeships to interested students.

Scholarship benefits

- Each scholarship winner will be entitled to receive free classroom tuition at Kaplan Financial on Kaplan Financial's standard public AAT courses in order to allow them to complete their Accountancy Apprenticeship.

  Should however the scholarship winner fail any of their exams, then the award will encompass one re-sit attempt at Kaplan Financial.

- The scholarship also includes the scholarship winner's AAT registration fees and exam fees while studying for the AAT qualification if they are not in employment. If they are in employment responsibility for these items rests with the scholar or their employer (once they reach the age of 18).

- Scholarship winners studying for the AAT qualification as detailed above will be expected to successfully obtain the qualification within a period of 5 years from commencement of study thereon. After that time period has expired, then the scholarship will end automatically and Kaplan Financial will not be responsible for providing any further tuition or other support.

Scholars

- A scholarship winner is an ambassador for our organisation and as such will be expected to set an example amongst piers and other students. This includes:
- Completing all assignments and exams in a timely manner.
- Punctual attendance at all classroom based learning.
- Compliance with Kaplan Financial's student code of conduct at all times.
- Adherence to Kaplan Financial's induction information.
- Working for their employer to the best of their ability and observing their employer's terms and conditions and codes of conduct.
- Not engaging in any inappropriate conduct which could bring Kaplan Financial or their employer into disrepute.
- Should a scholarship winner's employment be terminated for any kind of misconduct or other good cause (redundancy excepted), then Kaplan Financial reserve the right immediately to withdraw their scholarship.
- Should a scholarship winner fail to comply in any respect with these terms and conditions, then Kaplan Financial also reserve the right to immediately to withdraw their scholarship.
- Should a scholarship winner be dismissed from employment for misconduct or other good cause, then Kaplan Financial will not assist in placing the scholar in alternative employment.

SCHOLARSHIP APPLICATION CHECKLIST

- 1 Complete boxes 1 - 4 ☐
- 2 Attach CV ☐
- 3 Attach Teachers Testimony (box 5) ☐
- 4 Marketing Agreement signed (box 6) ☐